

WESTERN MARYLAND RAILWAY COMPANY

AUTHORITY FOR PURCHASE OF EQUIPMENT

A.F.P. 1

| | | | |
|-------------------------------------|----------------------------------|---|-------------------------------------|
| DATE | DEPARTMENT | BUDGET NO. _____ YEAR _____ | A.F.P. NUMBER |
| DESCRIPTION OF PURCHASED EQUIPMENT | | | |
| PROPOSED USE | | DISPOSITION OF OLD CAR | |
| | | TRADE IN | |
| | | YEAR | MAKE |
| | | CYLINDER | |
| | | SERIES | DOORS |
| | | BODY TYPE | |
| | | CAR NUMBER | SERIAL NUMBER |
| JUSTIFICATION | | IF NOT TO BE TRADED COMPLETE THE FOLLOWING | |
| | | TO BE SOLD | <input checked="" type="checkbox"/> |
| | | TO BE USED TO UPGRADE FLEET | <input type="checkbox"/> |
| | | CAR NUMBER TO BE RETIRED # _____ | <input type="checkbox"/> |
| OTHER REMARKS | | | |
| PURCHASE COST INCLUDING ACCESSORIES | SERIAL NUMBER | NEW CAR NUMBER | |
| APPROVALS | | | |
| SUBMITTED BY | CORRECT | | |
| | ACCOUNTING OFFICER | | |
| APPROVED BY DEPARTMENT OFFICER | PURCHASE APPROVED AND AUTHORIZED | | DATE |
| | PRESIDENT | | |

ORIGINATING DEPARTMENT WILL FORWARD TO DEPARTMENTAL OFFICER FOR APPROVAL
DEPARTMENTAL OFFICER WILL FORWARD TO GENERAL AUDITOR FOR FURTHER PROCESSING