

# WESTERN MARYLAND RAILWAY COMPANY

## AUTHORITY FOR PURCHASE OF EQUIPMENT

A.F.P. 1

DATE	DEPARTMENT	BUDGET NO. _____ YEAR _____	A.F.P. NUMBER	
DESCRIPTION OF PURCHASED EQUIPMENT				
PROPOSED USE		DISPOSITION OF OLD CAR		
		TRADE IN		
		YEAR	MAKE	CYLINDER
		SERIES	DOORS	BODY TYPE
		CAR NUMBER	SERIAL NUMBER	
JUSTIFICATION		IF NOT TO BE TRADED COMPLETE THE FOLLOWING		
		TO BE SOLD	<input checked="" type="checkbox"/>	
		TO BE USED TO UPGRADE FLEET	<input type="checkbox"/>	
		CAR NUMBER TO BE RETIRED # _____	<input type="checkbox"/>	
OTHER REMARKS				
PURCHASE COST INCLUDING ACCESSORIES	SERIAL NUMBER	NEW CAR NUMBER		
APPROVALS				
SUBMITTED BY	CORRECT			
	ACCOUNTING OFFICER			
APPROVED BY DEPARTMENT OFFICER	PURCHASE APPROVED AND AUTHORIZED	DATE		
	PRESIDENT			

ORIGINATING DEPARTMENT WILL FORWARD TO DEPARTMENTAL OFFICER FOR APPROVAL  
 DEPARTMENTAL OFFICER WILL FORWARD TO GENERAL AUDITOR FOR FURTHER PROCESSING